

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, February 27, 2013 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:05 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Absent
Dottie Belletto	Present
Brandon Berger	Present
James Besselman	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Absent
Don Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Absent
Carroll W. Suggs	Present

The total number present at roll call was eight (8).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of January 23, 2013. Vice Chairman Suggs moved approval, seconded by Director Besselman. **Motion approved** with no additions, corrections, deletions or changes noted.

Director Banks entered the meeting at 2:08 p.m.

Vice Chairman Suggs moved approval of the agreements with Professional Convention Management Association 2013 (PCMA), International Association of Exhibitions and Events 2013 (IAEE), ASAE: The Center for Association Leadership 2013, Meeting Professional International 2012 – 2013 (MPI), American Society for Cell Biology 2013, and We're Jazzed You're Here 2013. A vote was taken with the following results:

John Amato	Aye
Jay H. Banks	Aye

Dottie Belletto	Aye
Brandon Berger	Aye
James Besselman	Aye
Klara B. Cvitanovich	Aye
Alfred L. Groos	Absent
Don Hubbard	Absent
Edward D. Markle	Opposed
Melvin J. Rodrigue	Aye
Fred W. Sawyers	Absent
Carroll W. Suggs	Aye

Motion approved.

Vice Chairman Suggs moved approval of the Co-Operative Endeavor Agreement with SoFab Institute. Motion seconded by Director Cvitanovich. **Motion approved.**

Vice Chairman Suggs moved approval of the renewal of the contract with Centerplate as the food and beverage service provider. Motion seconded by Director Banks. **Motion approved.**

Vice Chairman Suggs moved approval of the contract with Integrated Data Systems, LLC for primary internet and secondary telephone PRI services. Motion seconded by Director Amato. **Motion approved.**

Vice Chairman Suggs moved approval of the contract with Carson Elevator for elevator and escalator maintenance services. Motion seconded by Director Amato. **Motion approved.**

Director Amato moved approval of the procurement with Retif Oil & Fuel, LLC for gasoline and diesel fuel. Motion seconded by Director Cvitanovich. **Motion approved.**

Director Amato moved the ratification of Operation Contracts for the month of January 2013. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Director Amato. **Motion approved** and the meeting adjourned at 2:44 p.m.

ATTEST: _____
CARROLL SUGGS, VICE CHAIRMAN

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, February 27, 2013 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:45 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
Dottie Belletto	Present
Brandon Berger	Present
James Besselman	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Absent
Don Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Absent
Carroll W. Suggs	Present

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of January 23, 2013. Vice President Suggs moved approval, seconded by Commissioner Cvitanovich. **Motion approved** with no additions, corrections, deletions or changes noted.

Vice President Suggs moved approval of the resolution authorizing the Executive Vice President to execute contracts up to \$50,000 the funding for which have been included and approved in the annual capital budget. Commissioner Besselman seconded the motion. **Motion approved.**

Commissioner Besselman moved approval of the contract with Citadel Builders, LLC for the Great Hall. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Commissioner Besselman moved approval of the Business Owners Insurance Policy. Motion seconded by Commissioner Amato.

Commissioner Besselman moved approval of the Commercial Property Insurance Policy. Motion seconded by Commissioner Amato.

Commissioner Besselman moved approval of the General Liability Insurance Policy. Motion seconded by Commissioner Amato.

Commissioner Besselman moved approval of the Excess Liability Insurance Policy. Motion seconded by Commissioner Amato.

Commissioner Besselman moved approval of the Auto & Garage Keepers Legal Liability Insurance Policy. Motion seconded by Commissioner Amato.

Commissioner Besselman moved approval of the Business Travel Accident Insurance Policy. Motion seconded by Commissioner Amato.

Vice President Suggs moved approval of the contract with Martin Insurance Agency, Inc. as the property and casualty insurance agent. Motion seconded by Commissioner Besselman. **Motion approved.**

Commissioner Berger moved to defer the contract with Manning Architects/Eskew + Dumez Ripple, a Joint Venture (Master Plan) until the next Board Meeting in March 2013. Motion seconded by Commissioner Besselman. **Motion approved.**

Vice President Suggs moved approval of the contract with Foley & Judell, LLP. Motion seconded by Commissioner Amato. **Motion approved.**

Commissioner Amato moved approval of the ratification of Capital Contracts for the month of January 2013. Motion seconded by Vice President Suggs. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the December 2012 Financial Statements, and the 2008-2012 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Vice President Suggs moved adjournment, seconded by Commissioner Belletto. **Motion approved** and the meeting adjourned at 3:00 p.m.

ATTEST: _____
CARROLL SUGGS, VICE CHAIRMAN

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